

UACTT Meeting Minutes 5/13/23

Board Members in Attendance: Case Spaulding, Suzie DuVal, Stewart Shelley, Elinda Nedreberg, Kayla Martin, Kayla Vernon, Kjersti Parks, Amanda Swanson, Penny Caywood, Karina Rico, Russ Saxton, Erica Heiner, Tamara Howell

Upcoming dates:

December 9th lunch at Corner Canyon 1pm

UTA meeting January 19th or 20th TBA

May 11th 2pm (Zoom meeting)

July meeting at UACTT Conference (July 10-12 in Cedar City)

1. UACTT Conference Update

- a. Amanda Swanson reviewed the 2023 Feedback Report
<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:83da31d5-b7e0-355a-9659-364d29baae1d>
- b. Overall participants were happy with the conference. Positives: location, food, workshops
- c. Suggestions: receive the schedule earlier, advertise the UACTT party earlier so people don't book tickets, a central place for resources from the conference, tour of the scene shop/prop shop/costume shop, more workshop options/repeated/shorter, more networking time (many people didn't show up for the one offered), more workshops targeted to middle school teachers, provide a safe space for concerns but come back to the good, revitalize burned out teachers, match up new teachers and old teachers, concrete resources and help, hacks/tips/tricks, utilize more members as presenters, review how awards are nominated and voted on.
- d. Next year's conference theme is Joy in the Journey and will be held July 10-12. All board members need to plan to attend.
- e. Suggestion from Penny to add a virtual component for teachers who can't attend or a one-day conference at the U earlier in the summer.
- f. Suggestion to create or tag different tracks for workshops to help participants identify the workshops that would be most beneficial for them.
- g. Board members are asked to help find presenters and keynote speaker tied to theme. Austin Kimbell will be presenting because he received a UACTT scholarship.
- h. Suzie suggested looking at new systems or adapting systems to meet students where they are as a way of tying into theme for next year.
- i. Conference budget goals were met and UACTT is doing fine financially. The big house that was booked this year has already been booked for

next year as a location for the UACTT party and a central hub for the conference coordinators. Board members can pay to stay there if they choose.

- j. Conference coordination committee will come up with some topics and ask board members for ideas for workshops and a keynote speaker.
 - k. Vendors-Russ has offered to coordinate vendors but we still need to help him find vendors. A suggestion was made to have different levels of vendors with different benefits. In the past we have given the opportunity to talk to the whole group to vendors who sponsor a meal. Russ will reach out to the vendors who came this year and ask them if they would like to advertise on our website. Every board member needs to provide one vendor.
2. UACTT at UTA-Case wants to sponsor a teacher lounge with drinks and treats like we did last year. Board will introduce themselves and have info about the conference and registration information. Elinda and Stacey will organize the drinks and treats.
3. Scholarships-Austin was granted a scholarship this year and he will present at the conference. Mindy is going to step away from managing scholarships. Tamara and Penny will now be in charge of managing scholarship applications.
- a. Scott Savage is attending a conference in Florida and has applied for a scholarship. Board members voted to award Scott a \$250 scholarship to support him attending the conference.
 - b. Suzie suggested we could offer some scholarships for UACTT Conference. Board members were supportive of this idea.
 - c. Penny and Tamara will review and update the scholarship application and make a decision about UACTT Conference scholarships.
4. UHSAA Update with Kjersti
- a. The only significant change this year is the changes to state qualification for the one-act competition.
 - b. Committee information to explore competition changes went out to people who signed up for committees.
 - c. A new spreadsheet for the competition has been built. Rocky is building it and it should make everyone's life easier.
5. New UACTT Website
- a. Karina has created a new website. The website address is utahacct.com
 - b. New website has lots of resources

- c. Send information that we want on the website to Karina
 - d. The Board voted to pay Karina \$500 for building the new website and continue to pay her \$100 a month to maintain and update the website.
 - e. UACTT will pay for Karina's registration and housing so she can be at the conference and promote the website.
- 6. Teacher contacts spreadsheet
 - a. A new teacher contacts spreadsheet has been created and is a shared spreadsheet between USF, UTA, and UACTT.
 - b. Every board member has been sent the spreadsheet. Board members are asked to help keep it updated with correct teacher information.
- 7. Newsletter
 - a. Russ has sent out a form to request help with the newsletter from board members. Russ will send out a sign up for each board member to sign up for a month that they are going to help create the newsletter.
 - b. Suzie and Russ are doing October and November. October will focus on a positive frame for competition (Stewart will contribute an article) and November will focus on tech resources.
- 8. Instagram
 - a. Case and Erica are going to be sending out some prizes for participation on the Instagram in interactive posts. Erica will continue to do teacher spotlights. Can what Erica do on Instagram and Facebook to help feature teachers and what they have done to help broaden who gets nominated for awards? Penny suggested a Roll Call.
- 9. New board members introduced
 - i. Jana Timpson is going to work with Erica on Social Media
 - ii. Tamara Howell will be Middle School/Small School Representative
 - iii. Stacey Hutchins is going to be the new Secretary
 - iv. Suzie DuVal will step down as Secretary in December but continue to serve as the UHSAA Design Rep.
- 10. Shakespeare Competition Update
 - a. Stewart-USF is encouraging teachers to focus on less winning and more on what we and students gain from this experience. Trying to take a little of the edge away from the competition.

- b. Increased Food Options in the Student Union-the dining hall, Chik-Fil-A and Papa Johns will be open on Saturday from 10am-4pm. Please send your students there to eat so we can have them open in the future.
 - c. Focus Rooms-A designated room will be available in each competition building so students can wait and prepare for their competition. Students will be encouraged to wait in the Focus Rooms and keep hallways clear. SUU volunteers will be in the focus rooms and the hallways to encourage students to go to the Focus Rooms. This is intended to help students be more successful.
 - d. Rain Stages-Rain Stages have been planned so the ensemble scene competition can move inside in case of rain.
 - e. Tentative Schedule should come out a week before the competition now that it is a week later. The schedule will be updated throughout the competition so teachers need to use the live documents to have the most up to date information.
 - f. Schedules for all events will be linked to the home page.
11. Board Assignments: Come to the December board meeting with a vendor name and a suggestion for a presenter for the conference.